

ST. WEONARDS PARISH COUNCIL

Minutes from the Parish Council Meeting held on Monday 10th October 2022 at 19.30hrs at St Weonards Village Hall

Councillors Present: Cllrs Mike Cain (Chair), Peter Gebbie, Mat Preece and Laura Williams

In attendance: Tracy Knight (Lengthsman), Mark Hearne (Parish Clerk) and two residents.

1. **Apologies** – None
2. **Declarations of Interest** – None
3. The Parish Council **RESOLVED** to adopt and sign the ordinary minutes of the meeting held on 11th July 2022.
4. **Open discussion**
 - 4.1. **Ward Councillor** – Ward Councillor Fagan was not present at the meeting.
 - 4.2. **Residents Views** – No issues were raised.
5. **Lengthsman and Parish Footpath Officer report:** - Councillors asked the Lengthsman if he would clean the sign directing people to the car park, school and shop. There was a brief discussion on the availability of salt and sandbags in the parish and it was RESOLVED to include this on the agenda for the next meeting.
6. **Planning Applications** – To consider the following planning consultations to be determined by Herefordshire Council.
 - 6.1. Planning Consultation 222649 – Land North of C1236 and East of 5 The Old School, St Weonards, Herefordshire. Proposed erection of 4 detached dwelling houses. Following discussions, Councillors agreed to support the planning application in principle but have concerns over significant use of the one-way system which will serve the development. Councillors also noted a comment from the case officer annotated on the application form that development of this land parcel would be acceptable and wondered whether this undermined the consultation process and would welcome clarification on this point. It was, therefore, RESOLVED that the Clerk notifies the LPA accordingly.
 - 6.2. Planning Consultation 222621 - Isle of Dogs, Three Ashes, Hereford. Proposed change of roof of ancillary outbuilding from monopitch to pitched and associated alterations. Councillors have no objections to this planning consultation and it was, therefore, RESOLVED, that the Clerk notifies the LPA accordingly.
 - 6.3. Councillors reviewed the planning applications annotated on the Clerk's Information Sheet.
7. **Finance**
 - 7.1. The Council noted the Bank Balance and reconciliation. The current Bank Balance is £6,430.53.
 - 7.2. The Council **RESOLVED** to pay the following invoices: -
 - 7.2.1. Clerk's Salary (August & September 2022) in accordance with his employment contract.
 - 7.2.2. PAYE (August & Sept 2022) - £390.40
 - 7.2.3. Clerk's travel costs - £18.00
 - 7.2.4. Eyelid Productions Ltd - £170.00

- 7.2.5. HALC Clerk Recruitment - £220.00 (ex VAT)
- 7.2.6. Autela Payroll Services - £43.01 (ex VAT)
- 7.2.7. Autela Payroll Services - £53.37 (ex VAT)

7.3. Financial Monitoring and Bank Reconciliation 2022/23. The Clerk provided an update on the current budgetary position which suggests that based on future and known commitments it is expected that reserves will be in the region of £5k.

7.4. New Bank Account - The Clerk reported that Lloyds Bank requires the details of all Councillors before a new bank account for the Parish Council can be opened. The Clerk has received responses from some Councillors and would hasten any outstanding information and once received will submit an application.

8. **Parish Council Objectives (2022/23)** – Councillor Gebbie sought clarification on the process for self-evaluation which is included in the draft objectives. The Clerk suggested that this would involve some form of consultation with the public and it was agreed that this should be postponed until after the elections in 2023. Subject to this change Councillors were content with the draft objectives and it was RESOLVED that the Clerk publishes them on the Parish Council website.
9. **New E-Mail Address** – The Clerk reported that Eyelid Productions have transitioned the Parish Council to a new .gov.uk website but now needs the email name that Councillors would like to use for their new email accounts.
10. **Financial Regulations, Standing Orders & Risk Management Plan 2022/23** - Following discussions, Councillors agreed to adopt the aforementioned documents and it was RESOLVED that the Clerk publishes the policies on the Parish Council website.
11. **Defibrillator** – The Clerk reported that as the Parish Council's defibrillator is no longer being manufactured it will become increasingly difficult to source replacement pads. The Clerk added that he has identified a company which has double AED pads available plus battery at a cost of £240 (ex VAT). It was RESOLVED that the Clerk seeks to source a single AED pad which will be more cost effective for the Parish Council.
12. **Former Clerk** – It was agreed to defer discussion on the proposal to purchase flowers for the previous Clerk until the next meeting.
13. **Clerk Correspondence** - A correspondent raised the following issues through Councillor Preece.
 - 13.1. Identified a hedge that needs cutting down at Mount Way - It was noted that the hedges at Mount Way are privately owned but it was agreed that the Clerk should write to the property owners asking for remedial action to be taken. Councillor Preece to provide contact details.
 - 13.2. Sought an explanation for public money being incurred on the following activities:
 - 13.2.1. Dore community transport – The Chairman explained that a donation is given to Dore Community Transport in recognition of the service they provide to the people of St Weonards.
 - 13.2.2. The jubilee - The Chairman commented that the financial support was given to the jubilee as this was for the benefit of the parish.
 - 13.2.3. Clerk's travel expenses – Councillor Gebbie commented that this is a contractual requirement.
14. The following items were raised for the next meeting
 - 14.1. Budget/Precept 2023/24
 - 14.2. Purchase flowers for the former Clerk
 - 14.3. Defibrillator Pads
15. The Council noted the date of next meeting to be Monday 14th November 2022 at 19.30hrs at St Weonards Village Hall.

Meeting closed 20.30hrs

Signed by Chairman:

Date: